





## Basildon United FC Risk Assessment



Date	18 August 2020	Assessed by:	RB and OH	Position:	Secretary and Match Day Secretary
RA Number		Review Date:	21/11/2020		

Who Might be Harmed				
Officers	Players	Volunteers	Coaches	Others
x	x	x	x	x

PPE (insert ✓)		Known Hazards (insert ✓)	
			
x	x	x	x

Equipment Required
<ul style="list-style-type: none"> <li>Sanitising Spray for warm up and match equipment</li> <li>First aid, PPE as per The FA First Aid Guidance</li> <li>Hand sanitisers supplied at the Club pitch entrances and exits</li> <li>Soap and sanitisers for the toilets</li> </ul>

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Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Communication	Infection risk of Covid-19	C	5	15	<p>The Club will follow all the guidelines issued by the Government, The League and The FA for the return of football.</p> <p>Everyone – All Players / Coaches / Volunteers / Club Officials, etc will be provided with access and asked to read The FA “Code of Behaviour”.</p> <ul style="list-style-type: none"> <li>• The COVID-19 officer will communicate with the staff, players and other relevant personnel within the club the importance of adhering to Government and Football Association guidance.</li> <li>• Coaches/Volunteers/Players/Match Officials/visiting teams will be reassured and instructed to ensure they wash their hands and comply with social distancing.</li> <li>• All match attendees, staff, spectators, players are instructed to carry out a self-assessment with regards to COVID-19 symptoms and informed not to come to the stadium, but self-isolate.</li> <li>• Anyone who wishes to shield will be permitted to do so. The club will provide a specific area on a match day for anyone who wishes to remain further distant from others</li> <li>• All visitors will be provided with a reminder of the symptoms of COVID-19 and the need to follow Government guidelines. This will be actioned with clear signage in key areas of the clubhouse and stadium</li> <li>• Attendee’s records to the stadium will be kept for 21 days in line with the Club’s data protection policy and used upon request to comply with the requirements for the NHS Track and Trace. Confirmation will be obtained from visiting teams to confirm they have all contact details for their visiting team.</li> <li>• Communication will be sent to all with regards to the stadium controls in place by the Club for attendance at training/matches.</li> <li>• No indoor training or matches of any kind can take place until further notice.</li> <li>• Club Board / Committee Members responsible for the COVID-19 Policy will observe a number of matches in order to ensure compliance and reminders of compliance is adhered to.</li> </ul>	E	5	5

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		Probability	Severity	Rating		Probability	Severity	Rating
Access Control	Infection risk of Covid-19	C	5	15	<ul style="list-style-type: none"> <li>Manned access control will be managed via the turnstiles. This will administered with the right turnstile (as facing the pitch) being used by non-season ticket holders and the access gate adjacent to the left turnstile to be used by season ticket holders for entry with a one way system operating to simultaneously allow safe exit if required.</li> <li>A one-way system will operate around the ground as far as reasonably possible with social distancing markers in place.</li> <li>PPE will be provided if medical assistance is required and social distancing is not possible.</li> <li>Hand sanitizer is provided before entering the ground, while inside the ground and exiting the ground.</li> <li>Signage inside the stadium will provide guidance and reminders of social distancing measures.</li> </ul>	E	5	5
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
H & S Arrangements and First Aid	Infection risk of Covid-19	C	5	15	<ul style="list-style-type: none"> <li>Medical and PPE provision is available at the ground to follow The FA PPE level requirements for First Aid.</li> <li>First Aiders are advised to wash hands (or use provided hand sanitation) after treatment and record name date and treatment provided for NHS track and trace process.</li> <li>Suitable sanitisation process in place for stadium touchpoints.</li> <li>Signage regarding handwashing and social distancing is displayed.</li> <li>Handwash, sanitiser and wipes are available.</li> </ul>	E	5	5

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					<ul style="list-style-type: none"> <li>Emergency evacuation procedures have been reviewed alongside the fire risk assessment.</li> <li>Regularly used areas to be cleaned before, during and after a match day.</li> <li>High risk contact areas such as handles, rails to be identified as key areas for cleaning on a regular basis.</li> <li>Players and Management will be required to wear face masks (except for certain circumstances i.e medical condition) before and after matches. The club will supply masks if required.</li> <li>Staff are advised to wear masks and/or face shields at all times and to adhere to social distancing as much as possible.</li> </ul>			
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Break times / half time	Infection risk of Covid-19	C	5	15	<ul style="list-style-type: none"> <li>Players will be reminded to keep social distancing a priority during any breaks.</li> <li>Players will be asked to bring their own named water bottles, hand sanitiser and sun cream for their training or match session which are to be used during, before and after any break.</li> <li>Sharing of drinks will not be tolerated</li> <li>Visitors/spectators to be reminded of social distancing by signage and announcements, as required.</li> <li>At half-time, team talks will be conducted on the pitch where players and coaches can adhere to social distancing easier.</li> </ul>	E	5	5
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Toilets	Infection risk of Covid-19	B	5	20	<ul style="list-style-type: none"> <li>Toilets will be treated at least every 30 days or as required with sanitising solution that provides up to a 30-day residue to combat COVID-19 and other viruses.</li> <li>Toilets in the clubhouse will have a one in one out approach.</li> <li>Toilets in the stadium will observe strict social distancing protocols with a maximum of two people at any one time.</li> <li>During pitch opening times, the toilets will be checked hourly for consumables and sanitising wipes as required.</li> </ul>	E	5	5

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Spectator stands and terracing	Infection risk of Covid-19	C	5	15	<ul style="list-style-type: none"> <li>Currently isolated from use with only designated standing area provided with social distancing in place for match attendees.</li> <li>Spectators are to adhere to social distancing measures at all times.</li> <li>Spectators are encourage to travel alone to matches and to travel back home alone. Where this is not possible, a face-mask is to be worn where social distancing cannot be adhered too i.e Car Sharing</li> <li>The maximum group allowed in together will be 6 as per Government guidance</li> <li>Stage 1 will give us a maximum attendance of 200. If we are happy all steps have been taken to a satisfactory standard, the club will move on to Stage 2 with a maximum capacity</li> <li>All spectators will be asked to share their details for NHS Track and Trace purposes. This information will be logged for a minimum of 21 days to support NHS Track and Trace. All details will be stored safely and securely following regulations set out under Data Protection and GDPR. Once the 21 days are complete, the information stored will be destroyed.</li> <li>Certain seats will be shut off to allow people to sit while also adhering to social distancing.</li> </ul>	E	5	5
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Competitive match play and training	Infection risk of Covid-19	D	5	10	<ul style="list-style-type: none"> <li>Basildon United FC to be affiliated with County Football Association prior to match play.</li> <li>Players to confirm that they are not exhibiting any symptoms of COVID-19 to the manager prior to attendance at the ground, with any players showing symptoms advised to self isolate. They are too inform the club immediately if any symptoms develop.</li> <li>Safety briefings prior to competitive activities should be provided reminding participants of The FA 'Code of Behaviour' and the requirement to social distance during breaks in play.</li> </ul>	E	5	5

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					<ul style="list-style-type: none"> <li>Pre-match handshakes will not happen. Instead players will be asked to hand-sanitise before kick-off.</li> <li>Team talk huddles should not take place. Team talks can take place, as long as social distancing is observed and held outdoors where possible.</li> <li>Warm-ups/cool-downs should always observe social distancing.</li> <li>Coaches, other team staff and substitutes are allowed, but must also always observe social distancing on touchline/dug outs. Social distancing must also be observed during interactions when a substitution is being made; Additional seating will be provided to allow for social distancing.</li> <li>Technical Area will also be extended to ensure social distancing.</li> <li>Match preparation meetings by Officials should be held. This will be held with the match-day secretary on the pitch to enable social distancing to be observed.</li> <li>Set plays – All set plays including free kicks, corners, and penalties will be taken at a quicker pace to reduce the amount of close contact. Referees will be aware of this and will be enforced</li> <li>Goal celebrations should be avoided.</li> <li>Interactions with Referees and Assistants Referees should only happen with players observing social distancing.</li> <li>Football should not be handled unless for throw-ins and if the ball goes outside of the pitch confines then it should be sanitised before-entering play and alternative sanitised ball used to help the game flow. Use of foot instead of hands where possible. Cleaning products to be provided to touchline staff to complete the above.</li> <li>Goalkeepers to disinfect their gloves regularly.</li> <li>Players will not be permitted to swap training wear and kit. The use of bibs will be discouraged, but where this is not possible they must be washed before future use.</li> <li>All training and match kit to be washed after each game by the individual who has worn them. This will be reviewed against any updates of guidance provided by Government and/or FA.</li> <li>Home and Away team to enter and exit the pitch at different points to encourage social distancing.</li> </ul>		
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Changing rooms / showers	Infection risk of Covid-19	B	5	20	<ul style="list-style-type: none"> <li>Changing rooms/shower rooms will be used for matches where required to do so by the League. However, all team and Officials will be asked to attend the match already changed.</li> <li>All players/coaches/Match Officials are requested to shower at home after matches. If this is not possible, showers will be available</li> <li>Where changing rooms/showers are to be used then they will be treated with correct cleaning products to fight against COVID-19 and other bacteria after usage.</li> <li>Only authorised personnel to access changing rooms and each will be clearly marked with the maximum number of individuals permitted access and this communicated to all teams and Officials.</li> <li>Changing rooms only used for changing and showering and no other purpose.</li> <li>Players are expected to shower in their own homes</li> <li></li> </ul>	E	5	5
Activity	Task Specific Hazards(s)	Probability			Severity	Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Travelling, car parking and external areas outside the football ground	Infection risk of Covid-19	D	5	10	<ul style="list-style-type: none"> <li>All participants will be reminded of the need to comply with the latest Government legislation for travelling to and from matches.</li> <li>Players will be encourage to travel to fixtures in their own vehicle, or with members of their own household where possible.</li> <li>Players will be discouraged to car share, but where this is unavoidable will travel with the same occupants on each occasion.</li> <li>Recommend anyone car-sharing to wear a face mask, including the driver.</li> <li>The use of public transport will be discouraged unless unavoidable.</li> <li>Club will not authorise the sharing of vehicles unless family members but will advise participants of the importance of vehicle hygiene, personal hygiene, ventilation and face masks should a situation arise where it may occur.</li> <li>Cars will be spaced appropriately to assist in social distancing.</li> </ul>	E	5	5
Activity	Task Specific Hazards(s)	Probability			Severity	Rating		
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Storerooms and Club House	Infection risk of Covid 19	C	5	15	<ul style="list-style-type: none"> <li>Club house and storerooms remain closed for access by all with separate RAMS carried out for the club house reopening</li> <li>Clubhouse to be cleaned thoroughly before and after use.</li> <li>Boardroom Hospitality is suspended until further notice</li> <li>Strict control of numbers allowed in at any given time. This will be monitored and strictly enforced.</li> <li>Signage to be placed around reminding of good hygiene practice and social distancing.</li> <li>There will be limited number of seating to enforce social distancing easier</li> </ul>	E	5	5
Activity	Task Specific Hazards(s)	Probability			Severity	Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Match Officials	Infection risk of Covid 19	D	5	10	<ul style="list-style-type: none"> <li>Match officials are to be paid by BACS/Bank Transfer</li> <li>Home and Away match secretaries to wear PPE (gloves and face mask) when submitting team sheets to Match Officials. Will look to complete this in an open spaced area to help with social distancing.</li> <li>To be agreed with officials, away team to enter the field of play first then the home team to follow.</li> <li>Will request that officials already come changed however changing facilities will be provided with a one in-one out policy.</li> <li>Officials are expected to travel to matches in their own transport. If this is not possible, it is strongly advised that masks are worn in car sharing scenarios.</li> </ul>	E	5	5

**Ensure that you always follow social distancing measures. If you are unsure of any processes, then please ask.**

RISK MATRIX		Severity				
		1: Insignificant	2: Minor	3: Moderate	4: Major	5: Catastrophic
	<b>A: CERTAIN</b> (> 90%)	Moderate	High	EXTREME	EXTREME	EXTREME

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<b>Likelihood</b>	<b>B: LIKELY</b> (50 to 90%)	Moderate	Moderate	High	EXTREME	EXTREME
	<b>C: POSSIBLE</b> (20 to 49%)	Low	Moderate	High	EXTREME	EXTREME
	<b>D: UNLIKELY</b> (5 to 19%)	Low	Low	Moderate	High	EXTREME
	<b>E: RARE</b> (<5%)	Low	Low	Moderate	Moderate	High

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